

## Personal Information

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**Name and Surname:** Mireille Jaafar  
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### Profile

I have decided to apply for the position for several reasons, the first being learning and earning experience, followed by the augmentation of my productivity and the improvement of the skills I have, such as organization, management of different situation and adapting and familiarizing with different scenarios. I cannot vaunt myself for much more except my thirst and desire to do well in anything given to me.

## Education

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**2001 - 2016** **Lycee Francais Victor Hugo**  
Economy & Sociology

**2016 - present** **AAS College**  
Fashion Design

## Experience

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**- 2016** **Moonlight L.T.D**  
Secretary  
Responsibilities: managing emails and communication between the company and its allies.

## Skills

- ✓ Good communication - written and oral skills
- ✓ Detail Analysis
- ✓ Precise Work

## Personality

- ✓ Communicative
- ✓ Creativity
- ✓ Friendly & Social
- ✓ Punctuality
- ✓ Organized

## Languages

English ●●●●●●  
French ●●●●●●  
Arabic ●●●●●●  
Bulgarian ●●●●●●  
Spanish ●●●●●●

## Software skills

Word -  
Powerpoint -  
Microsoft Excel -  
Adobe Illustrator -  
Adobe Photoshop -  
Adobe Premiere -  
Adobe InDesign -

## Hobbies

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Communicating



Boxing



Designing